

**Pontchartrain Properties**  
**Residential Rental Application**

Return to:  
P.O. Box 36425  
Grosse Pointe, MI 48236  
Or  
Fax to: 313-885-2388  
Office: 313-885-1901  
Email: Info@pontchapters.com

Name of Applicant: \_\_\_\_\_

Previous Name (s): (maiden) \_\_\_\_\_

Current Address: \_\_\_\_\_ How Long ? \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License No: \_\_\_\_\_ \* SSN: \_\_\_\_\_

Current Landlord Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Previous Landlord Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Previous Address: \_\_\_\_\_ How Long? \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Names and Ages of All Proposed Occupants: \_\_\_\_\_

List Automobiles of All Occupants:

Make & Model	Year	Color	License #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been evicted? \_\_\_\_\_ If yes, please explain:

**EMPLOYMENT INFORMATION**

Present Employer: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long? \_\_\_\_\_ Supervisor Name: \_\_\_\_\_

Job Description: \_\_\_\_\_ Gross Monthly Income: \_\_\_\_\_

Previous Employer: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How Long? \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Description: \_\_\_\_\_ Gross Monthly Income: \_\_\_\_\_

Other Income: \_\_\_\_\_ Source: \_\_\_\_\_

Complete the other side in full and sign

## CREDIT INFORMATION

Have you filed for bankruptcy in the past seven years? \_\_\_\_\_ If yes, please explain:

Name of Bank: \_\_\_\_\_ Type of Account: \_\_\_\_\_ No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Type of Account: \_\_\_\_\_ No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

Credit Cards and Other Creditors:

\_\_\_\_\_ Acct. No. \_\_\_\_\_ Pmt: \$ \_\_\_\_\_ Bal: \$ \_\_\_\_\_

\_\_\_\_\_ Acct. No. \_\_\_\_\_ Pmt: \$ \_\_\_\_\_ Bal: \$ \_\_\_\_\_

In case of emergency, please notify: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Relationship \_\_\_\_\_

**\*\*Please include a copy of your driver license and or US Passport**

Applicant for tenancy represents that all the above statements are true, correct and complete and hereby authorizes Pontchartrain Properties and or it's manager/landlord to verify the information provided here including, but not limited to obtaining a credit report and verification of employment, and agrees to furnish additional credit information upon request. I understand that inquiries may be made to various federal and state agencies, employers, references, acquaintances and others seeking information as to my personal characteristics, credit worthiness, employment status, general reputation, and mode of living.

The cost of this credit / back ground processing is \$ 45.00 - \$60.00 to be paid by the applicant (via Lease Runner). This cost is not rent or deposit and will not be refunded or applied to future rent in the event this application is denied.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A completed and signed application is required for each adult applicant.**

EQUAL HOUSING OPPORTUNITY 